



# DELHI POLICE PUBLIC SCHOOL

Safdarjung Enclave, DELHI-110 029  
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(E-mail- dppschoo@gmail.com)

Ref: DPPS/SJE/ 701 to 712

Date: 06-11-17

M/s 12 Firms  
(list attached)

**Subject: Supplying of Uniform to students of Delhi Police Public School, Safdarjung Enclave,**

Sir/ Madam,

Sealed quotations are invited on license fee basis, for providing Uniform, in above schools. The approximate strength of student is approx. 2100.

You are requested to submit your highest quotation in two bid system (i) **Technical Bid & (ii) Financial Bid** in sealed covers separately duly super scribed "**Technical / Financial Bid for Uniform Store**". The last date & time of receipt of quotation is **17/11/2017 up to 12.30 PM**. The **Technical Bid** will be opened at **01.00 AM** followed by **Financial Bid** at **01.30 PM** on the same day in the presence of the purchase committee & representatives of firms. The sealed quotations must be dropped in the sealed box placed at the school office at Delhi Police Public School, Safdarjung Enclave.

The following terms and conditions must be followed:-

1. Uniform items are also to be as per identified colour, make / cloth quality and size. The quality of material to be used will be according to the Technical Bid.
2. The payment towards uniform to the license shall be made at the Institution, on the basis of physical delivery of goods made.
3. The License fee in full has to be paid in advance to Police Foundation for Education Delhi, before permission to sell is granted. In case the licensee is not able to supply the uniform as per the school terms & requirement, in time, beside quality product the contract stands cancelled and license fee paid shall stand forfeited.
4. The quality of goods i.e. uniform quality of cloth used, stitching and timely delivery of these items will be monitored and checked by a duly constituted committee, comprising of Principal, Headmistress, a teacher and a representative of the firms. The outcome / findings of the committee shall be binding on vendor and at no cost, quality of product and timely delivery is to be compromised.
5. The timings of operating the facility shall be as per directions of school Principal/Headmistress and has to be followed.

6. Rate quoted should specify the taxes, if applicable. Proof of registration with Service Tax / VAT/GST is to be furnished along with the quotation, if tax is to be charged.
7. Undersigned reserves the right to reject any or all quotations, without assigning any reason.
8. Names of 2 schools where the firm has satisfactorily supplied the similar material are also to be given in the quotation, for reference. A proof of providing services, to their satisfaction, is also to be enclosed.
9. An agreement on non – judicial stamp paper has to be signed between Police Foundation for Education, Delhi and Licensee to above, before awarding of Licensee rights, agreeing to various terms and conditions, as laid down.
10. Earnest money in the form of DD favoring **DPSS/SJE** for an amount of Rs.5000/- has to be submitted along with the Technical Bid.
11. The Performa attached needs to fill in for Technical Bid for uniform.
12. Price List will be available in the school.

Yours faithfully,



(Dr .Prashant Vasudev)  
Principal

