



Delhi Police Public School


B-4, Safdarjung Enclave, New Delhi-110029

Ph.: +91-11-26177094 E-mail: dppschoo@gmail.com

Subject: Tender for "Partition Work for office" at Delhi Police Public School, Safdarjung Enclave, New Delhi-110029.

Sealed tender are invited under two bid system i.e. technical and financial bids from reputed and experienced contractors for "**Civil work**" in the Delhi Police Public School, Safdarjung Enclave, New Delhi-110029. Tender will be accepted on the prescribed proforma. The tender form having specifications, unit, quantity and terms and conditions etc. for "**civil work**" can be purchased from the office of Delhi Police Public School, Safdarjung Enclave, New Delhi-110029, on all working days, from 9:00 am to 01:00 pm on cash payment of Rs. 300/- (Rs. Three hundred only) (non-refundable) upto 14-02-2017 till 01:00 pm. The last date for submission of duly filled, sealed tenders (both technical as well as financial bids) 15-02-2017 upto 11:00 am. The Technical Bid will be opened on 15-02-2017 at 11:30 am and Financial Bid will be opened at 12:00 noon, in the school, in the presence of duly constituted committee and bidder/representative of the bidder.

Encl. As above.



(Principal)



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Tender Form No. : _____/DPPS-SJE/2016-17

Sir/Madam,

Subject: Tender for "Partition work for office" at Delhi Police Public School, Safdarjung Enclave, New Delhi-110029.

Sealed tender are invited under two bid system i.e. technical and financial bids from reputed and experienced contractors for "**Partition work for office**" in the Delhi Police Public School, Safdarjung Enclave, New Delhi-110029. Tender will be accepted on the prescribed proforma. The tender form having specifications, unit, quantity and terms and conditions etc. for "**Partition work for office**" can be purchased from the office of Delhi Police Public School, Safdarjung Enclave, New Delhi-110029, on all working days, from 9:00 am to 01:00 pm on cash payment of Rs. 300/- (Rs. Three hundred only) (non-refundable) upto 14-02-2017 till 01:00 pm. The last date for submission of duly filled, sealed tenders (both technical as well as financial bids) 15-02-2017 upto 11:00 am. The Technical Bid will be opened on 15-02-2017 at 11:30 am and Financial Bid will be opened at 12:00 noon, in the school, in the presence of duly constituted committee and bidder/representative of the bidder.

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1. Contractor capable of completing the job within stick/given time schedule may submit their offer in two bid separate sealed covers, marked Technical Bid and Financial Bid clearly, indication the opening date and time of the tender.
2. Contractor should be registered with Delhi Value Added Tax (VAT) Act 2004 and must produce along with the application the self attested copy of such registration and acknowledgement of up to date filed returns submitted to the department of Trade and Taxes Delhi.
3. If the office happens to close on the last date, the tender will be received on the next working day the same time.
4. The earnest money of Rs. 5000/- (Rs. Five thousand only) in the form of Demand Draft/Banker's Cheque in favour of the Delhi Police Public School, Safdarjung Enclave, New Delhi-110029 must be enclosed with the Technical Bid.
5. The Competent Authority of D.P.P.S./SJE reserves the right to reject any or all the tenders/tender process, without assigning any clarification/reason.
6. The bidder should not be under a declaration in eligibility/black listed for corrupt and fraudulent practices issued by any agency.
7. The validity of the bid shall be 60 days, after the date of Financial Bid opening. A bid valid for shorter period will be rejected as non responsive.
8. The Technical bid prepared by the bidder should be sealed in a envelope duly marking the envelope as "Technical Bid" and addressed to the D.P.P.S./SJE and statement on the envelope indicating **Due For opening On 15-02-17 and Do Not Open Before 15-02-17** and shall comprise of following documents.
 - a. Complete Bid form, duly filled, signed and stamped.
 - b. Trade Identification Number (TIN), Pan Number.
 - c. E.M.D. of Rs. 14000/- (Rs. Fourteen thousand only) in the form Demand Draft/ Banker's Cheque of a Scheduled Bank in favour of Delhi Police Public School, Safdarjung Enclave, New Delhi-110029 for the requisite amount.
9. Mode of payment
 - i. 70% after supply of material in School Premises.
 - ii. 25% after completion of job to the satisfaction of DPPS/SJE.
 - iii. 5% after 6 month.
10. The earnest money will be forfeited:
 - i. If the bidder withdraws its bid during the period of bid validity.

- ii. In case of successful bidder fails to complete the job the within a period of 7 days after award of letter.
- iii. If the successful bidder submits any false information in their bid.

11. Any bid received after the deadline for submission of bids prescribed, will not be entertained any at any cost and will be rejected or returned unopened to the bidder.
 12. The evaluation and comparison will be made on the basis of lowest total rates offered by the bidder.
 13. Payment of work carried out to satisfaction of DPPS/SJE shall be made at the earliest possible, as per completion of work.
 14. Any disputes are subject to the jurisdiction of Delhi Courts only.
 15. DPPS/SJE reserves the right to cancel the tendering process without assigning any reason. No claims will be entertained in this regard by participating vendors.
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Sl. No. : _____

Cost of Tender Form : Rs. 300/-

TECHNICAL BID

Subject: Tender for "Partition work for office" at Delhi Police Public School, Safdarjung Enclave, New Delhi-110029.

S. No.	Details	
1.	Name & Address of the firm with telephone no.(s)	
2.	Firm's Registration Proof, if any.	
3.	Name, designation and telephone no.(s) contact person, if authorized person of firm then provide address & phone no.(s) also	
4.	Constitution and profile of the firm, whether Proprietorship, partnership or Limited firm. Provide name and telephone no.(s) of Director/ Partner/ Proprietor of the firm (Attach proof)	
5.	Photocopies of Documents indicating the Registration with DVAT department (TIN No.)	
6.	Details of earnest money enclosed i.e. DD No./ Amount and date with the Banks Name and branch address	
7.	Declaration/ Certificate to the fact that firm is not black listed with any agency.	
8.	Validity of tender being	

	submitted in days.	
11.	Any other information	

Enclosures: Give details of supporting documents enclosed.

**Signature and stamp
of the bidder
with address**

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FINANCIAL BID

Subject: Tender for "Partition work for office" at Delhi Police Public School, Safdarjung Enclave, New Delhi-110029.

S. No.	ITEM	Size	Rate	Total Amount
1.	<u>Partition:-</u> Cost of partition work made out of wooden pinewood frame with grid 2ftX3ft with both sides 6mm boiling water proof pley upto the 10ft. Height with enamel paint both sides of walls.	24ftX10FTX2-480sq.ft 5.5ftX10FtX6ft=330sq.ft 25ftX10ft.=250 sq.ft <u>15ftX10ft+150 sq.ft</u> =1210 sq.ft		
2.	<u>Door:-</u> Wooden flush door with locking arrangements.	2.5 ftX6.5ftX4 3ft.X7FtX2		
3.	<u>Windows:-</u> Plain aluminium fixed 5mm thick glass windows.	F/W=3Ft X 3Ft. 5 Nos.		
4.	Erection/installation charges	On above all		
5.	GST on installation if any			
6.	Govt. Levies VAT	On item no.1		
7.	Transportation Charges			

**Signature and stamp
of the bidder
with address**