



# DELHI POLICE PUBLIC SCHOOL

B-4, SAFDARJUNG ENCLAVE, NEW DELHI-110029

TELEPHONE NO.: 8130996770, 7683071791

www.delhipolicepublicschool.com, e-mail: dppschoool@gmail.com

M/S \_\_\_\_\_

Ref. No.: DPPS/767

Date : 27.09.2023

**Subject: Repairing of School classes furniture at Delhi Police Public School, Safdarjung Enclave, New Delhi.**

Sir/Madam,

Sealed quotations are invited from reputed and experienced contractors for repairing of school classes furniture at Delhi Police Public School, Safdarjung Enclave, New Delhi-110029. The detailed specification and terms & conditions etc. repairing of School classes furniture are as under:-

Repairing Items Details are under:-

S No.	Room No.	Item Name's
1	Room No: - 4	Table & Chair Repair Work Nur B
2	Room No: - 5	Table & Furniture Repair Work
3	Room No: - 6	Repair Work
4	Room No: - 8	Chair Table Repair Work K.G.
5	Room No: - 9	Chair Repair Work K.G.
6	Room No: - 10	Furniture Repair Work K.G.C
7	Room No: - 11	Furniture Repair Work
8	Room No: - 32	Lock
9	Room No: - 33	Teacher Table Sunmica Change
10	Room No: - 34	Desktop Sunmica Change - 6 Blue
11	Room No: - 35	Teacher Table - 1 Sunmica Change

*[Handwritten Signature]*

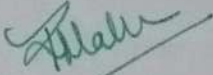
<b>12</b>	Room No: - 36	Table Top Change Chair Repair Work Table Box Change - 8 (Ply)
<b>13</b>	Room No: - 37	Table Top Change -- 8+2=10 Chair Repair Work Table Box Ply Replace - 20
<b>14</b>	Room No: - 38	Table Top Change - 8 Chair Repair Work
<b>15</b>	Room No: - 39	Table Top Change - 6 1 <sup>st</sup> C
<b>16</b>	Room No: - 40	Table Top Change - 9 1 <sup>st</sup> B Chair Repair Work
<b>17</b>	Room No: - 44	Table Top Change - 5 Teacher Table Top Change - 2 Chair Repair Work
<b>18</b>	Room No: - 45	Table Top Change - 5 Table Top Ply Change - 10 Chair Repair Work
<b>19</b>	Room No: - 46	Teacher Table Top Change Student Table Top Change - 8 Student Table Ply (Box) Change - 7 Chair Repair Work
<b>20</b>	Room No: - 47	Student Table Top Change - 5 Table Top Ply change - 4 Chair Repair Work
<b>21</b>	Room No: - 48	Student Table Top change - 6 Table Ply Change - 5 Chair Repair Work
<b>22</b>	Room No: - 49	Dark Sunmica Change (Red) - 2 Back Sheet - 5 Table Top Change Teacher Table Sunmica Change
<b>23</b>	Room No: - 53	Desk Sunmica (Red) Change -- 6

*Man*

Last date for submission of duly filled sealed quotation is 12.10.2023 upto 1.00 PM. Sealed quotations will be opened on same day at 1.30 PM in the school premises, in the presence of duly constituted committee and vendor/representatives of the vendor.

In case due date is declared a holiday, quotation shall be opened on next working day at the given time. The quotation and other details are also available on school website ([www.delhipolicepublicschool.com](http://www.delhipolicepublicschool.com)) for downloading.

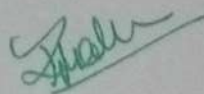
For more information and clarification, kindly visit the school personally on working days between 9.00 AM to 02.00 PM. Contact can also be made to 8130996770 and 7683071791 number or email id- [dppschoo@gmail.com](mailto:dppschoo@gmail.com).



**Ruby Malhotra**  
**(Head of School)**

**Terms & Conditions: -**

1. The words "Quotation for repairing of School classes furniture" of Delhi Police Public School, B-4, Safdarjung Enclave, New Delhi should be mentioned at the top of the envelope. The same should be addressed to, The Principal, Delhi Police Public School, Safdarjung Enclave, New Delhi-110029.
2. The quotation received after scheduled time/date shall not be entertained.
3. Conditional quotation will not accepted.
4. The rates should include GST if applicable.
5. The rate of each item, repairing work and labour charges should be mentioned separately.
6. The vendor must be registered with GST and registration certificate for the same must be attached with the quotation.
7. No advance payment shall be made at any cost.
8. Payment shall be release only after satisfactory report of the work by the committee appointed by the school.
9. **The price quoted by the vendor should include the transportation/ delivery as well as repairing charges or any other hidden charges. Hence, it will be responsibility of the vendor to transport, delivery and repair the furniture at his own cost. No extra payment shall be made to vendor in this regard.**
10. The school management or purchase committee reserves the right to reject any quotation without assigning reason.
11. Details of tender are also available on school's website [www.delhipolicepublicschool.com](http://www.delhipolicepublicschool.com).
12. In case of any dispute, decision of the school authority shall be final and binding.
13. The vendor must abide by all the terms and conditions of the school strictly.
14. No payment shall be made, if the work is not done as per the specifications and satisfactorily.
15. Purchase order of the furniture/repair can be given to the different vendors. However, final decision in this regard shall be of purchase committee and committee may award the order cumulatively.
16. All disputes are subjected Delhi jurisdiction.



### CHECK LIST

Interested Bidder are requested to submit Quotations along with the following documents in the envelope and documents should be properly paginated.

1. Company/Vendor Profile.
2. GST registration certificate.
3. Past work/experience with any institution or authority.
4. Copy of terms and conditions duly signed with the seal of the firm, as a token of acceptance of terms and conditions.
5. Certificate of no black listing/criminal cast etc.
6. Price quoted should be mentioned with GST.
  - All material (i.e. wooden, nails, fevicol etc) shall be of vendor only. No any material, support or extra payment shall be made to the vendor for the work to be done under the central/tender.
  - The furniture shall be done in good and proper condition by the vendor. Any defect left out shall be the responsibility of the vendor.
  - Defect liability period of the furniture would be 1 year.

